Application for Admission
for freshmen, transfer and non-traditional students.
Step One

Determine who you are.

The process and requirements for applying to Montana Western depend on whether you are a freshman, transfer or non-traditional student. Please use the definitions below to determine your student status. The boxes at right provide a detailed list of applicant requirements for each category.

YOU ARE A FRESHMAN if you have a high school diploma or GED; are under 21; and have never attended or have attempted fewer than 12 credits at a regionally accredited college or university. Please see the Freshman Checklist at right.

YOU ARE A TRANSFER STUDENT if you have attempted 12 or more semester credits at a regionally accredited college or university. We will review your transcripts and provide information about the transfer of credits. Please see the Transfer Checklist middle right.

YOU ARE A NON-TRADITIONAL STUDENT if you have not attended college, are 21 years or older or you graduated from high school more than three years prior to the date you wish to enter college. Please see the Non-Traditional Checklist at bottom right.

Don’t forget these application deadlines.

Deadline for Admission: rolling

Priority Admission Deadlines: July 1 (fall semester); Dec. 1 (spring semester); April 1 (summer semester)

Priority Deadline for Financial Aid Application*: March 1 (fall semester); Dec. 1 (spring semester)

*To file the Free Application for Federal Student Aid (FAFSA) please visit www.fafsa.ed.gov.

Scholarship Deadline: Jan. 1

WUE Deadlines: July 1 (fall semester); Jan. 1 (spring semester)

Step Two

FRESHMAN STUDENT CHECKLIST

The following are required of freshmen seeking two- and four-year degrees:

☐ A completed application for admission (priority fall deadline is July 1).
☐ A $30 non-refundable application fee.
☐ High school self-report form (see page five).
☐ ACT (writing subscores required) or SAT 1 scores.
☐ Students born after 1956 are required to send documentation of their Measles, Mumps and Rubella (MMR) vaccinations (two doses).
☐ Final-official high school transcript or official GED score.

For detailed information on degree requirements please visit www.umwestern.edu.

TRANSFER STUDENT CHECKLIST

The following are required of each transfer student applicant:

☐ Application for admission (priority fall deadline is July 1).
☐ $30 non-refundable application fee.
☐ Final-official college transcripts.
☐ Students born after 1956 are required to send documentation of their Measles, Mumps and Rubella (MMR) vaccinations (two doses).

For detailed information on degree requirements please visit www.umwestern.edu.

NON-TRADITIONAL STUDENT CHECKLIST

The following are required of each non-traditional student applicant:

☐ Application for admission (priority fall deadline is July 1).
☐ $30 non-refundable application fee.
☐ Final-official high school transcript or official GED score.
☐ Students born after 1956 are required to send documentation of their Measles, Mumps and Rubella (MMR) vaccinations (two doses).

For detailed information on degree requirements please visit www.umwestern.edu.
ABOUT YOU (PLEASE TYPE OR PRINT)

Full Legal Name

<table>
<thead>
<tr>
<th>FIRST</th>
<th>MIDDLE</th>
<th>LAST</th>
<th>Preferred Name</th>
</tr>
</thead>
</table>

Previous Name(s)

Permanent/Parents’ Address

<table>
<thead>
<tr>
<th>City</th>
<th>State</th>
<th>Zip</th>
</tr>
</thead>
</table>

Current Mailing Address

<table>
<thead>
<tr>
<th>City</th>
<th>State</th>
<th>Zip</th>
</tr>
</thead>
</table>

E-mail Address

Birthdate

<table>
<thead>
<tr>
<th>MONTH</th>
<th>DAY</th>
<th>YEAR</th>
<th>Birthplace</th>
</tr>
</thead>
</table>

Country of Citizenship

If not the U.S. are you a permanent resident alien of the U.S.? □ Yes □ No

VOLUNTARY INFORMATION

PARENT(S)/GUARDIAN(S)

<table>
<thead>
<tr>
<th>Name</th>
<th>Relationship</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Name</th>
<th>Relationship</th>
</tr>
</thead>
</table>

Did either of your parents or legal guardians complete a four-year bachelor’s degree before your 18th birthday? □ Yes □ No

GENDER & ETHNICITY

The University of Montana Western does not discriminate in admission, or the provision of services or employment policies on the basis of race, gender, national origin, marital status, creed, religion, age, or physical or mental disability. Providing the following information is voluntary and the information provided will not be used in a discriminatory manner.

Your gender? □ Male □ Female

Are you of Hispanic or Latino origin? □ Yes □ No

Please select the racial category below that best describes you.

□ American Indian or Alaskan Native □ Black or African American □ White □ Unknown Racial Heritage

□ Non-resident Alien □ Asian □ Native Hawaiian/Pacific Islander □ Other (please specify) ________________________________

SOCIAL SECURITY NUMBER

We ask that you voluntarily provide the information below. Your social security number permits the school to distinguish between individuals of the same or similar names. You will not be penalized should you decline to provide this information. If you are receiving financial aid we will need your social security number to match your award.

Social Security No. ________–________–__________
## MILITARY SERVICE

Have you served as a member of the United States armed forces?  
☐ Yes  ☐ No

**Dates of active duty (month/day/year) _____/_____/_____ to _____/_____/_____**

**Dates of discharge (month/day/year) _____/_____/_____/_____**  
(documentation may be required)

**City and state from which you entered the service ___________________________**

I am the spouse or dependent child of an individual who is a member of the U.S. armed forces.  
☐ Yes  ☐ No

**Military service dates (month/day/year) _____/_____/_____ to _____/_____/_____**

**City and state from which you entered the service ___________________________**

**Dates of discharge (month/day/year) _____/_____/_____**  
(documentation may be required)

## YOUR OBJECTIVES

### When will you enroll?

☐ Fall 20______  ☐ Spring 20______  ☐ Summer 20______

☐ BACHELOR’S DEGREE (indicate field of study below)  
☐ SECOND BACHELOR’S DEGREE (indicate field of study below)

**If you plan to receive financial aid you must declare a degree below (please choose one only).**

- **Bachelor of Arts Degrees**
  - ☐ Anthropology & Sociology  ☐ Interdisciplinary Social Science  ☐ Psychology
  - ☐ English  ☐ Modern History  ☐ Visual Arts

- **Bachelor of Science Degrees**
  - ☐ Biology  ☐ Environmental Sciences  ☐ Mathematics
  - ☐ Business  ☐ Health and Human Performance  ☐ Natural Horsemanship
  - ☐ Environmental Interpretation
  - ☐ Early Childhood Education  ☐ Location __________________________
  - ☐ Early Childhood Education P-3
  - ☐ Elementary Education  ☐ Dillon  ☐ Butte
  - ☐ Secondary Education (please check one below)
    - ☐ Art K-12  ☐ Interdisciplinary Social Science
    - ☐ Biology  ☐ Mathematics
    - ☐ Business & Computer Applications  ☐ Modern History
    - ☐ Earth Science  ☐ Mathematics
    - ☐ English  ☐ Music K-12
    - ☐ General Science Broadfield  ☐ Physical Education & Health K-12

- ☐ Bachelor of Applied Science

- ☐ Education Endorsement __________________________

- ☐ ASSOCIATE’S DEGREE (indicate program below)
  - ☐ Associate of Arts
  - ☐ Associate of Applied Science: Business
  - ☐ Associate of Applied Science: Education Studies
  - ☐ Associate of Applied Science: Natural Horsemanship
  - ☐ Associate of Applied Science: Early Childhood Education SITE ____________
  - ☐ Associate of Applied Science: Equine Studies

- ☐ NON-DEGREE SEEKING (not pursuing a degree or certificate at this institution)

- ☐ POST-BACCALAUREATE (bachelor’s degree earned/not pursuing a graduate program at this time)

- ☐ CERTIFICATE PROGRAMS
  - ☐ Early Childhood Education
  - ☐ Small Animal Grooming
  - ☐ Farrier Science
YOUR ACADEMIC HISTORY

If you are or will be a high school graduate, please provide the following information:

<table>
<thead>
<tr>
<th>Graduation Date</th>
<th>Complete Name of High School</th>
</tr>
</thead>
<tbody>
<tr>
<td>MONTH</td>
<td>DAY</td>
</tr>
</tbody>
</table>

If you have or will receive a GED, please indicate location and date:

<table>
<thead>
<tr>
<th>Complete School Name</th>
<th>City, State, Zip Code</th>
</tr>
</thead>
<tbody>
<tr>
<td>Attendance Period (term/year to term/year)</td>
<td>Degrees/credit earned</td>
</tr>
</tbody>
</table>

If you have attended or are attending a college or university, you must provide the following information for each institution (whether or not credit was earned). Please include an additional page if necessary. Use this area to report dual credit as well.

<table>
<thead>
<tr>
<th>Complete School Name</th>
<th>City, State, Zip Code</th>
</tr>
</thead>
<tbody>
<tr>
<td>Attendance Period (term/year to term/year)</td>
<td>Degrees/credit earned</td>
</tr>
</tbody>
</table>

YOUR RESIDENCY CLASSIFICATION

ARE YOU CLAIMING IN-STATE STATUS FOR TUITION PAYMENT PURPOSES?

☐ No What state are you a resident of? (Skip to the Safety and Security section on the next page.)

☐ Yes Please answer ALL questions below and on the next page. If you are a dependent and are relying on the information of a parent, guardian or spouse to qualify for resident tuition, use the PARENT/GUARDIAN column. If you are using your own information to determine residency, please use the YOU column.

<table>
<thead>
<tr>
<th>UNDER 24:</th>
<th>24 AND OVER:</th>
</tr>
</thead>
<tbody>
<tr>
<td>PARENT/GUARDIAN</td>
<td>YOU</td>
</tr>
<tr>
<td>Dates of continuous physical residence in Montana (month/day/year).</td>
<td>/ /</td>
</tr>
<tr>
<td>Dates of employment in Montana (month/day/year).</td>
<td>/ /</td>
</tr>
<tr>
<td>Employer______________________________________________________</td>
<td>☐ Full-time</td>
</tr>
<tr>
<td>☐ Part-time</td>
<td>☐ Full-time</td>
</tr>
<tr>
<td>☐ Other</td>
<td>☐ Part-time</td>
</tr>
<tr>
<td>☐ Other</td>
<td>☐ Other</td>
</tr>
<tr>
<td>City___________________________________________________________</td>
<td></td>
</tr>
<tr>
<td>Employer______________________________________________________</td>
<td></td>
</tr>
<tr>
<td>City___________________________________________________________</td>
<td></td>
</tr>
<tr>
<td>List the last two years in which Montana income tax returns have been filed.</td>
<td></td>
</tr>
<tr>
<td>Date current Montana driver’s license was issued (month/year).</td>
<td>/ /</td>
</tr>
<tr>
<td>List the last two years of Montana motor vehicle registration.</td>
<td>/ /</td>
</tr>
<tr>
<td>Date of Montana voter registration (month/year).</td>
<td>/ /</td>
</tr>
<tr>
<td>Dates of extended absences from Montana during the last two years (month/day/year).</td>
<td>/ /</td>
</tr>
<tr>
<td>Reason for absence(s)______________________________________________________________________________________________</td>
<td></td>
</tr>
</tbody>
</table>
SAFETY & SECURITY (THIS SECTION MUST BE COMPLETED)

1. Have you ever been convicted of a felony (including instances of deferred sentence)?  ☐ No ☐ Yes

2. Have you ever been subjected to court-ordered confinement for threatening or causing physical or emotional injury to persons or to property?  ☐ No ☐ Yes

3. Have you ever been disciplined, suspended from, or placed on probation at any educational institution for non-academic reasons?  ☐ No ☐ Yes

4. Have you ever been required to register as a sexual or violent offender?  ☐ No ☐ Yes

If you answered “yes” to any of these questions, provide information for EVERY such conviction in the space provided below. Failure to do so will delay the processing of your application.

HOW DID YOU LEARN ABOUT UMW?

☐ College fair  ☐ High school visit  ☐ UMW admissions representative
☐ Athletic recruiter  ☐ High school coach  ☐ High school teacher
☐ High school counselor  ☐ Internet banner ad  ☐ UMW website
☐ Newspaper/magazine ad  ☐ Radio  ☐ Television

☐ Other (please list) ______________________________________________________________

YOUR SIGNATURE

I hereby certify that to the best of my knowledge the foregoing information is true and complete without evasion or misrepresentation. I understand that if it is later found otherwise, it is sufficient cause for rejection or dismissal. If my application for admission is approved, I agree to abide by the present and future rules and regulations, both academic and nonacademic, and the scholastic standards of the appropriate institution, its colleges, schools, departments and institutes, including but not limited to those rules, regulations and standards stated in the undergraduate catalog. I further acknowledge that if I fail to adhere to these regulations or meet these requirements, my registration may be canceled.

Applicant’s Complete Legal Signature ___________________________ Date ____________

PLEASE SEND THIS FORM AND APPLICATION FEE TO: The University of Montana Western, Office of Admissions, 710 S. Atlantic St., Dillon, Mont. 59725.
HIGH SCHOOL SELF REPORT FORM

1. New freshman applicants who have graduated within the last three years MUST complete this form and return it with their application for admission (see GED-only exception below). A current transcript WILL NOT substitute for this document.

2. Official high school transcripts should be sent only after graduation.

3. Please complete the self-report form on the reverse side by listing all courses passed including those in progress. Please print clearly.

Name ___________________________ Social Security No. (optional) __________

FIRST __________ MIDDLE __________ LAST __________

Graduation Date __________ / __________ / __________

MONTH __________ DAY __________ YEAR __________

Complete Name of High School __________________________

City __________________________ State __________________________ Phone (__________)

For Montana residents only, please include your Office of Public Instruction (OPI) state ID number (9 digits) ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐

Current class rank __________ in a class of __________

Current cumulative grade point average on a 4.0 scale __________

TEST SCORES (official scores from testing agency or official high school transcript required for admissions):

ACT ENG __________ MATH __________ READ __________ SCI __________ COMPOSITE __________ WRITING __________ ELA __________ ESSAY __________ Test date __________

SAT READING/Writing __________ MATH SECTION __________ WRITING/LANGUAGE __________ MATH TEST __________ TOTAL __________ Test date __________

Montana University System (MUS) writing score __________ Test date __________

☐ I have not yet taken the ACT or SAT Intended test date __________

Other (specify) __________________________ Test date __________

GED passed on this date __________ / __________ / __________ CITY __________________________ STATE __________________________

Test date __________

MONTH __________ DAY __________ YEAR __________

PLEASE CHECK ANY THAT APPLY TO YOU:

☐ Before my first enrollment begins, at least three years will have passed since my high school graduation date.

☐ I will be a part-time student enrolled for seven or fewer credits.

☐ I will be enrolling only for summer term(s).

☐ I will not meet admission requirements and would like an exemption to the requirements or to attend part-time. (Contact the Admissions Office regarding requirements).

☐ I request that the decision on my application take into consideration my special talents, minority status or special needs. (Please make your request on a separate page and attach.)

I understand that this information may be used as a preliminary basis for admission to the university. It is complete and correct as of this date. If information changes, I will notify the Admissions Office of the changes and understand that my admission status will be re-evaluated.

Applicant's Signature __________________________ Date __________

PLEASE COMPLETE THE FORM ON THE BACK OF THIS PAGE.
### INSTRUCTIONS AND FORM

**COLLEGE PREPARATORY COURSES:**
Complete this section using the exact titles and grades of high school courses you have passed. Also include courses you plan to take (place an asterisk(*) in the field rather than a grade). If you are unsure of any information, contact your high school counselor or principal for clarification.

**GRADUATES OF MONTANA HIGH SCHOOLS:**
Your high school counselor or principal has the “School List of Academic Courses that Satisfy the Board of Regents’ College Preparatory Curriculum.” Use only your courses from the list to complete this section.

**GRADUATES OF HIGH SCHOOLS OUTSIDE THE STATE OF MONTANA:**
If you have completed a similar college preparatory program required in your state, please have your school verify the completion below.

<table>
<thead>
<tr>
<th>Montana University System College Preparatory Requirement</th>
<th>9th Grade course/grade</th>
<th>10th Grade course/grade</th>
<th>11th Grade course/grade</th>
<th>12th Grade course/grade</th>
<th>OFFICE USE</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Montana University System College Preparatory Requirement</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>A. English</strong> (4 years)</td>
<td>1</td>
<td></td>
<td></td>
<td></td>
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</tr>
<tr>
<td>Written and oral communication skills and literature.</td>
<td>2</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>B. Mathematics</strong> (3 years)</td>
<td>1</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Including Algebra I, Geometry, Algebra II (or sequential equivalent).</td>
<td>2</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>C. Social Studies</strong> (3 years)</td>
<td>1</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Including global (world) studies; American hist.; and gov’t, econ, Indian history, psych, sociology or other third-year course.</td>
<td>2</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>D. Laboratory Science</strong> (2 years)</td>
<td>1</td>
<td></td>
<td></td>
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<td></td>
</tr>
<tr>
<td>Including at least one year of earth science, biology, chemistry or physics.</td>
<td>2</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>E. Other</strong> (2 years)</td>
<td>1</td>
<td></td>
<td></td>
<td></td>
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</tr>
<tr>
<td>Chosen from foreign language, computer science, visual/performing arts or vocational education.</td>
<td>2</td>
<td></td>
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<td></td>
<td></td>
</tr>
</tbody>
</table>

**COLLEGE PREPARATORY VERIFICATION (OUT-OF-STATE STUDENTS ONLY)**

___________________________________________________________ has completed or will complete the college preparatory curriculum.

STUDENT NAME

approved by the State of

__________________________________

Printed name of high school official

Signature

Position

Date

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